

Scribe Sheet

Date: March 3, 2020

Scribe: Sally A. Davidson

Present: Sally Davidson, Chairman; Eli Gleason, Member

Member; Public Participants: Bethany Drum, Public

These minutes are subject to approval at the next scheduled meeting.

Meeting called to order at (time):6:27 PM

Meeting Adjourned at (time):7:20 PM

Next Meeting Date: April TBD, 2020

Topic Discussed	Summary of Topic Discussed	Decision/Action to be taken	Deadline/Person Responsible	Action Item Completed
Public Participation-scheduled	There is none scheduled.	NA	NA	Yes
Approval of Minutes for January 7, 2020 meeting	To accept the minutes of this meeting	Not a quorum present	NA	No
Approval of Minutes for February 4, 2020 meeting	To accept the minutes of this meeting	Not a quorum present	NA	No
Old Business: Chicken BBQ	If all the tickets are sold we will have a great fund raiser. In selling the tickets people are also giving donations to the Recreation Committee	To continue to sell the tickets and to try to sell them all.	Everyone should be selling the tickets.	Yes
Ball Field Banners	Eli will put our request to purchase letter on the Town's Letterhead if I email the Letterhead to him. This is a two-page letter so it will be done on one sheet of paper front and back so everything will be together as we are asking the business owner to sign the letter. The letter will be used as a contract for the five-year commitment of purchase. It was noted that Tyler Demas from Little League is selling banners for same purpose-Sally will contact Tyler to find out what is going on as Little League gave this fund raiser to the Recreation Committee last year telling us they didn't have time to do it.	Sally will send Eli the Town's Letterhead. Eli will put the Letter of Request to Purchase (contract) onto the Letterhead. This will be done on a one sheet document rather than two pages. Sally will contact Little League to ask about the sale of banners fund raiser.	Sally and Eli will get this done ASAP	Yes
Ice Rink	The ice rink did not work out this year for many reasons. The one main reason was the lay of the land. Once this rink is taken down and the weather permits the Recreation committee needs to go over and make this property flat and level, so we won't run into this problem next year.	The Recreation Committee needs to remove the ice rink from where it is and put it into storage as soon as it is clear from snow and ice. This summer the Recreation committee will level the area where the ice rink will go next winter.	The entire Recreation Committee will work on these two projects as soon as weather permits.	Yes

New Business: Spring Clean-Up	We will handle the spring clean-up the same as usual. Hopefully we will again have help from N.U. students.	We will make more plans as the time draws nearer.	NA	Yes
May Day Celebration	We decided we wanted to continue with this event. Everyone really seems to enjoy themselves and it is a fun event for the kids to have a good time.	We will make more plans as the time draws nearer.	NA	Yes
Norwich University Volunteers	We want to use our access to them if we can. They seem to enjoy coming to help us and we really appreciate the help they give us. We could not do what we do if they did not give us their time and efforts.	When we do a project, or an event Sally will touch base with the university to reach out to see if students are available for said event/project.	Sally, when needed	Yes
Public Participation Unscheduled	None	NA	NA	Yes
Committee Members Comments	Comments were made that members of this committee should participate or get off the committee and let interested people participate. Seems like the same people are doing all the work.	None	NA	Yes